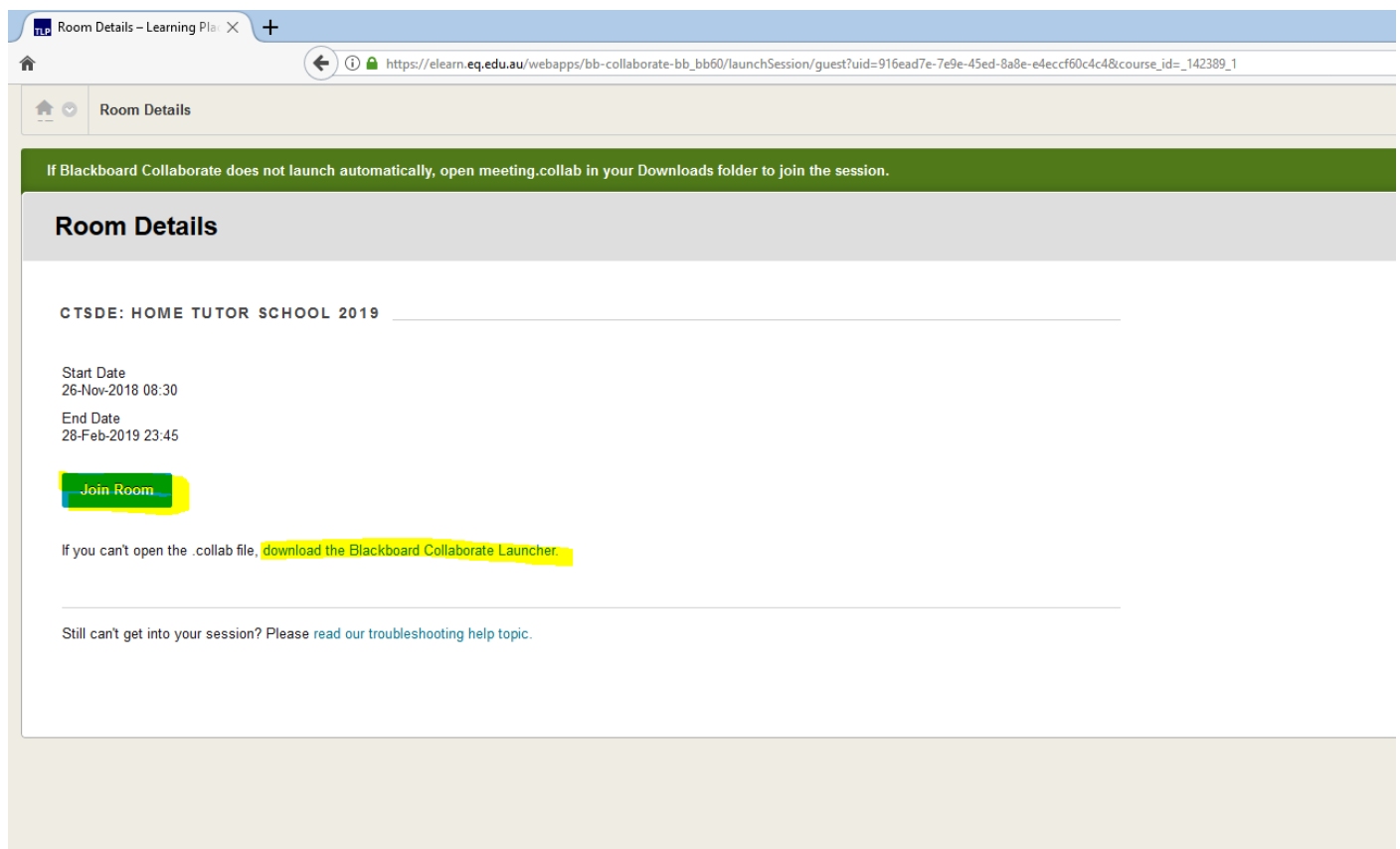


Downloading Blackboard Collaborate Launcher

To download the Blackboard Collaborate Launcher onto your machine, you will need to login to Blackboard with the student's EQ login details, and navigate to any Room Details page.

<https://elearn.eq.edu.au>

If you are accessing a lesson via a guest link, after you submit your name and email address you will be taken to the Room Details page.



Room Details – Learning Pla X +

https://elearn.eq.edu.au/webapps/bb-collaborate-bb_bb60/launchSession/guest?uid=916ead7e-7e9e-45ed-8a8e-e4eccf60c4c4&course_id=_142389_1

Room Details

If Blackboard Collaborate does not launch automatically, open meeting.collab in your Downloads folder to join the session.

Room Details

CTSDE: HOME TUTOR SCHOOL 2019

Start Date
26-Nov-2018 08:30

End Date
28-Feb-2019 23:45

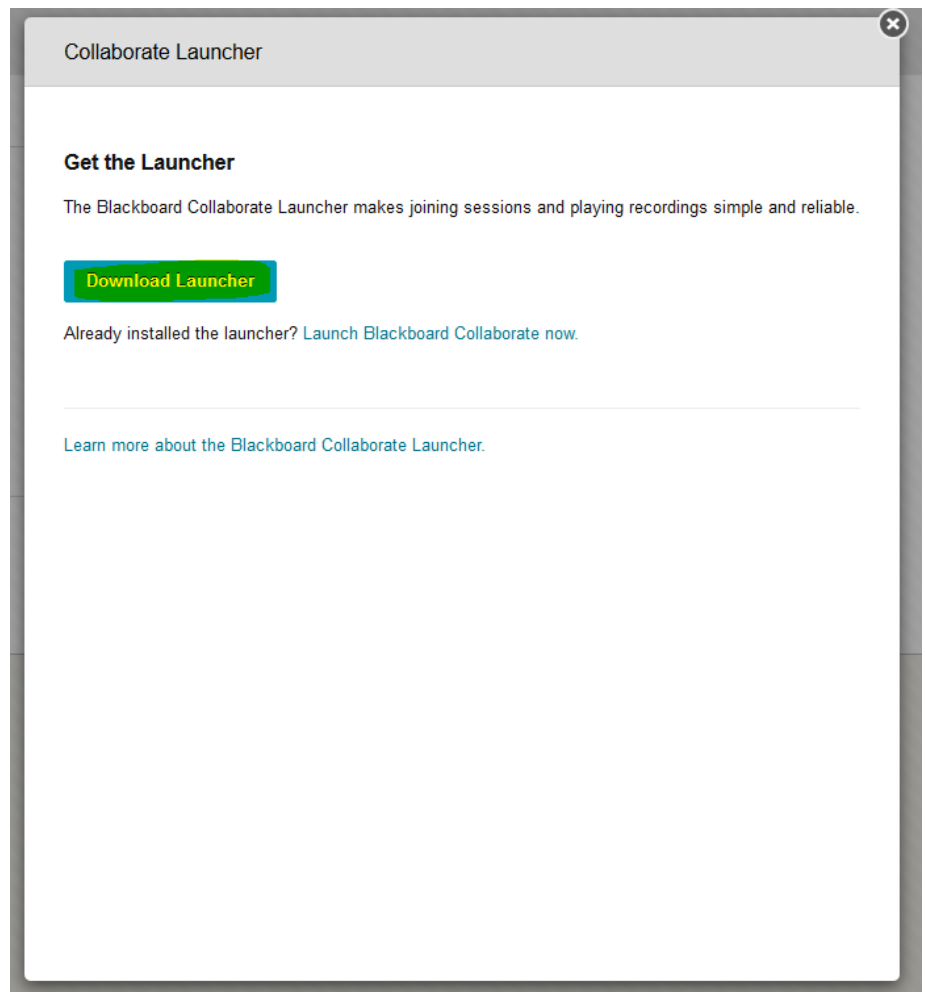
Join Room

If you can't open the .collab file, [download the Blackboard Collaborate Launcher](#).

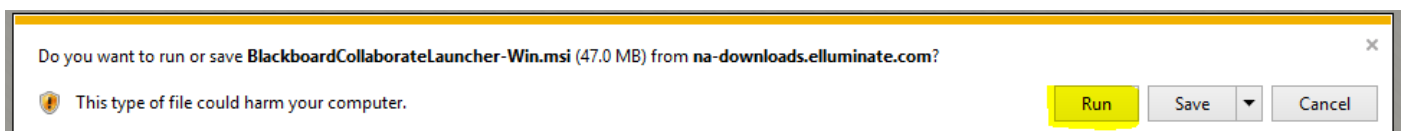
Still can't get into your session? Please [read our troubleshooting help topic](#).

Underneath the Join Room button, please click on the link 'download the Blackboard Collaborate Launcher'.

A window will appear on your screen. Click on the blue 'Download Launcher' button.

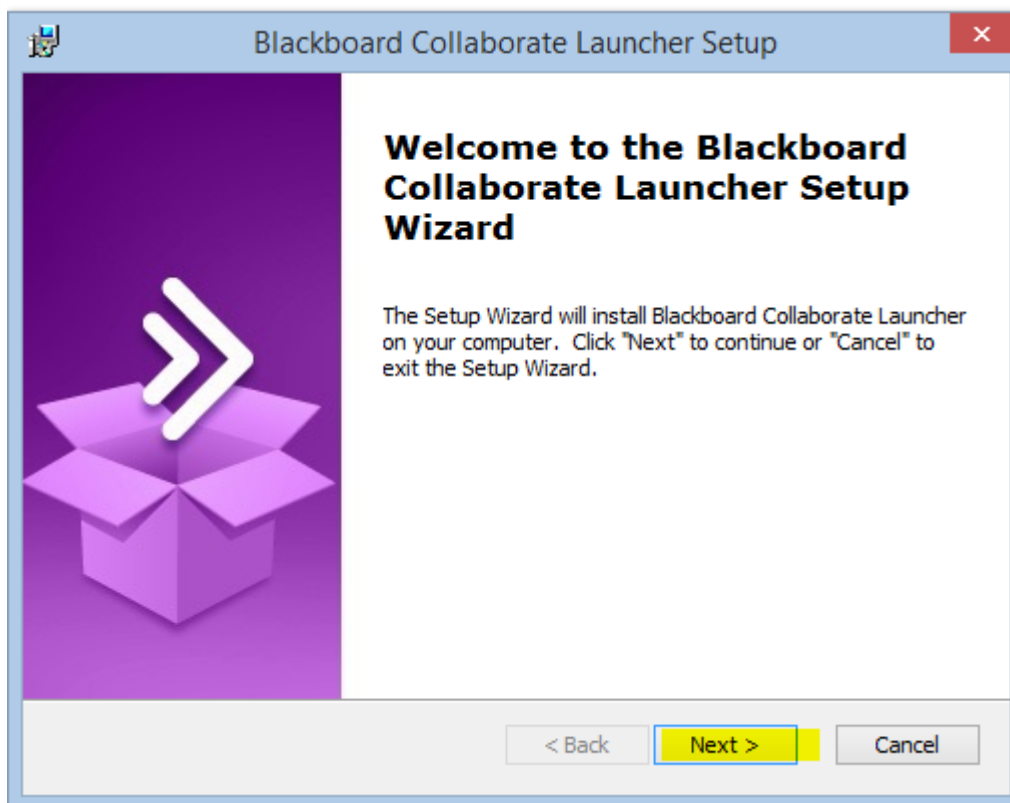
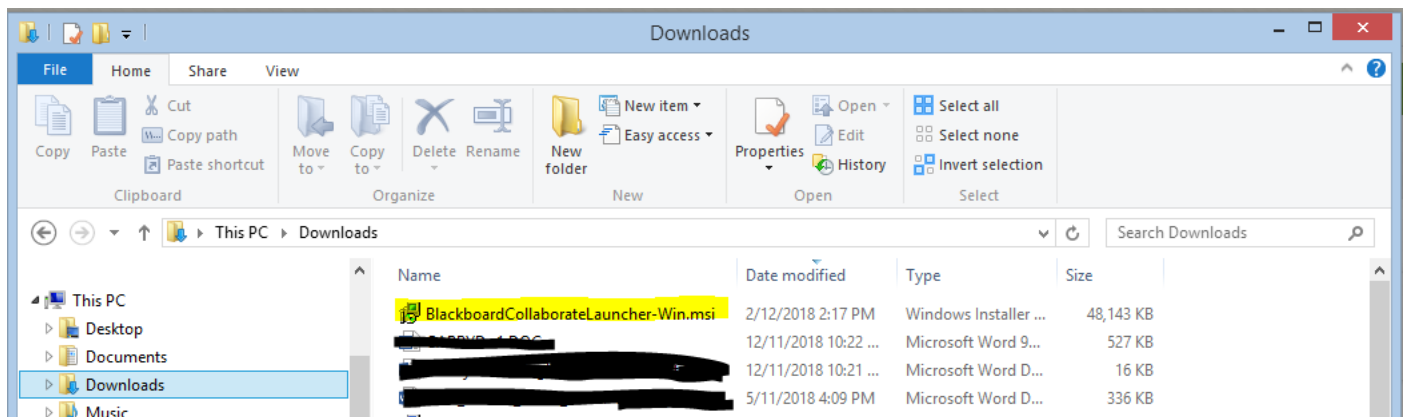


Depending on which browser you are using, the download will come up at the bottom of the screen, in a pop up window or go straight into your downloads. EQ recommends using Internet Explorer for all EQ systems.

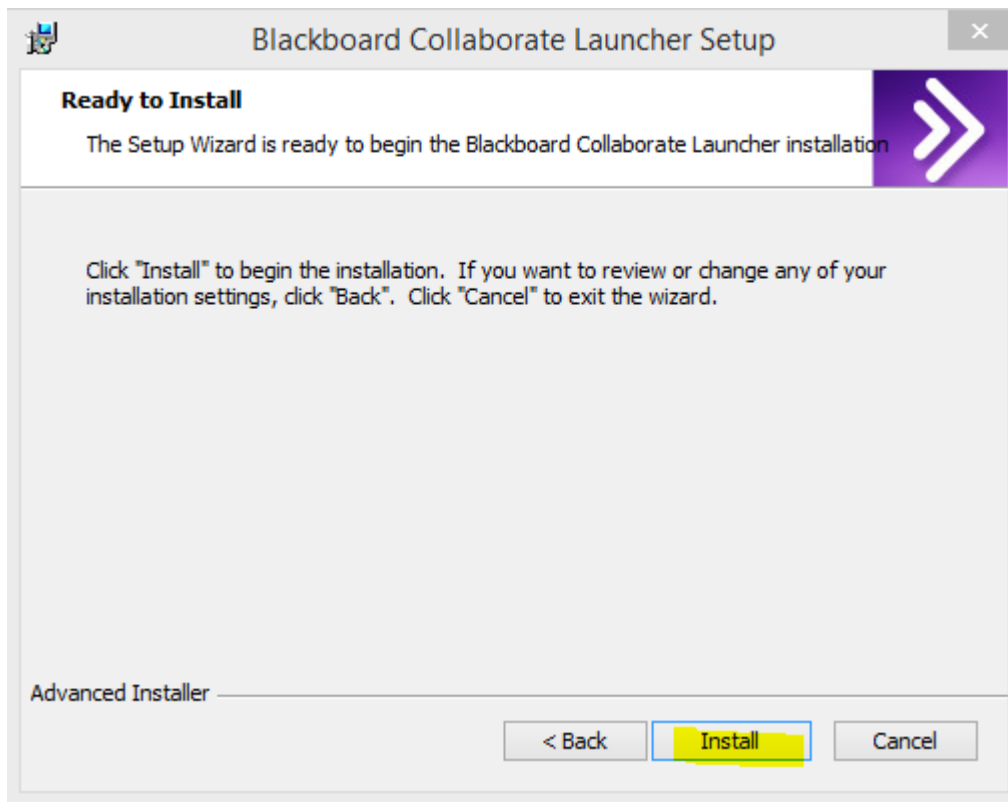


Select Run. This may take a minute or so to download.

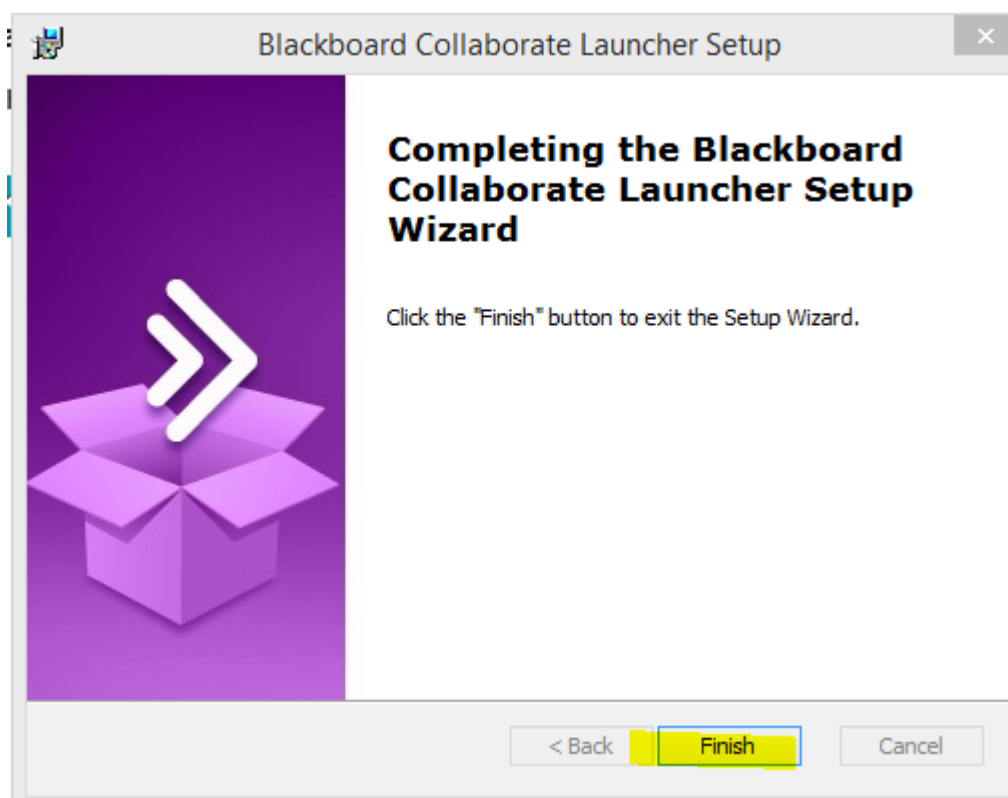
The Blackboard Collaborate Launcher Setup should pop up if you have selected Run. If this does not come up and the download is finished, navigate to your downloads folder and double click the Launcher file to Run.



Click Next.



Click Install.



Click Finish.

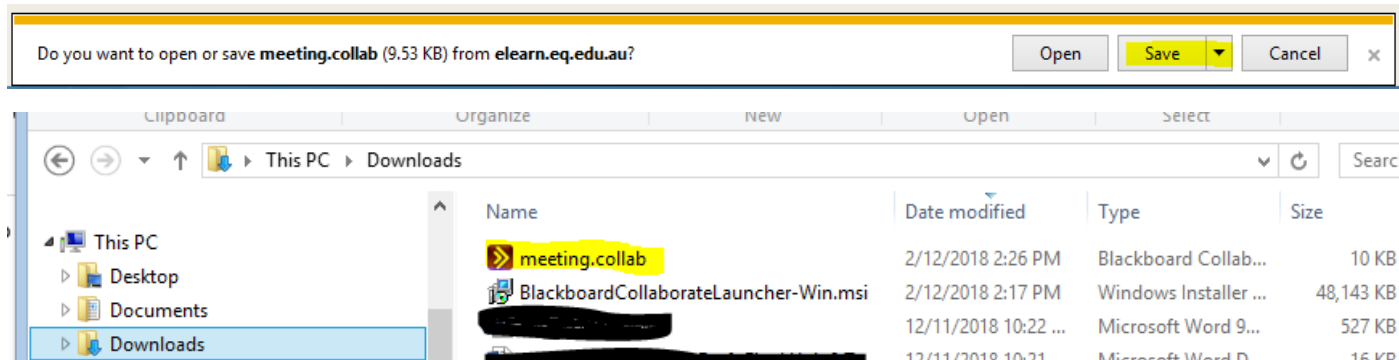
You have now successfully downloaded the Blackboard Collaborate Launcher.

Troubleshooting:

To make sure that the Launcher is successfully installed, right click on the Windows Start menu in the bottom left of the screen, and select Programs and Features/ Apps and Features. (If using a Mac, select Finder and then Applications).

Check that Blackboard Collaborate Launcher is in the list. If not, please follow the instructions again.

If the Launcher is in the list but your lessons are not automatically opening with the Launcher, save a meeting.collab file in your documents or downloads and then navigate to where you saved the file.



Right click on the meeting.collab file, select Open With and then select 'Choose Default Program' or 'Use another program not listed'. Find and select Blackboard Collaborate Launcher from the list, tick 'Use this app for all .collab files'. This should then open the lesson using Blackboard Collaborate Launcher and make the program your default.

If you are having any issues with downloading the Launcher, please contact the school's IT Technician.

Jade Matthews

IT Technician (OC #2220)

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