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1. About the program

The Teach Queensland Style Student Photo Competition aims to involve schools and students in marketing their schools and communities as great places to live and teach.

The program comprises:

- the submission of digital photographs (maximum of four (4) entries per category per school)
- an online gallery of all eligible, submitted photographs
- the judging of all photographs to determine four (4) winners and eight (8) runners-up
- recognition and prizes for the four (4) winners and eight (8) runners-up
- promotion of the online gallery to schools, students and potential teacher candidates

2. Key dates

Date	Activity
Wednesday 14 March 2018	Submissions open for the 2018 Student Photo Competition
Friday 20 April 2018	Student submissions close (entries must be provided to the school)
Sunday 29 April 2018	Online submissions close (for Principal/nominee to upload)
From Monday 30 April 2018	Online judging by a panel of education representatives
From Tuesday 8 May 2018	Notification of school/student winners/runners-up
From Monday 14 May 2018	Promotion of online gallery to schools, students and potential teacher candidates

3. Eligibility and submission requirements

All Queensland state schools are invited to submit **up to four (4) digital photographs with captions** per category into the Teach Queensland Style Student Photo Competition.

Submissions must address at least one of the following questions:

- Why should teachers come to your school/community?
- What unique teaching and learning opportunities are there in your school community?

It is a requirement of the program that the Principal (or Principal nominee) endorse each submission as appropriate and ensure that it is compliant with the eligibility and submission requirements.

3.1 Submission requirements

For a photograph to be deemed eligible in the Teach Queensland Style Student Photo Competition, the following submission requirements must be met.

1. A maximum of four entries are permitted per category per school.
2. At the time of submitting, the entrant must be a class, group or student of a Queensland state school.

3. Each submission must be endorsed as appropriate and uploaded to the online submission portal by the Principal (or Principal nominee).
4. Photographs must comply with the specifications below:
 - Each photo must be more than 1MB and less than 2.5MB

5. Early Years and Primary categories:

- I. Submitted photographs must be the combined efforts of a class or group of students.
- II. A completed and unedited project consent form must be submitted for each **participating student** and is to be uploaded as part of the submission process. Without a completed and unedited project consent form for each participating student, submissions cannot be accepted.
- III. A completed and unedited project consent form must be submitted for each person (including students, teachers, parents and others) whose image **features in the photo** and is to be uploaded as part of the submission process. Without a completed and unedited project consent form for each featured person, submissions cannot be accepted.

6. Junior and Senior Secondary categories:

- I. Submitted photographs must be the work of an individual student and not the combined efforts of a group of students.
- II. A completed and unedited project consent form must be submitted for each **participating student** and is to be uploaded as part of the submission process. Without a completed and unedited project consent form for each participating student, submissions cannot be accepted.
- III. A completed and unedited project consent form must be submitted for each person (including students, teachers, parents and others) whose image **features in the photo** and is to be uploaded as part of the submission process. Without a completed and unedited project consent form for each featured person, submissions cannot be accepted.

3.2 Selection criteria

Submitted photographs must aim to meet the following selection criteria:

- conveys a positive image of the school/community
- demonstrates either:
 - class/group collaboration (Early/Primary Years categories) or
 - individual subjectivity (Secondary categories)
- displays age-appropriate skills in photography (including camera control, creative composition, focus, lighting, exposure etc)

3.3 School guidelines for selecting photographs for submission

Principals (or Principal nominees) should consider the following questions before submitting photographs:

1. Does the work portray our school and ethos for education in a way we wish our school to be viewed?

The Principal of the school should be confident the photographs are deemed appropriate for a schooling initiative. Considerations include:

- Health and safety – where required, are all students and staff wearing appropriate safety gear?
- Sun safety – where photographed in the sun, are all students and staff wearing hats?
- Personal appearance of students (correct school uniform) and staff (appropriate attire)

2. Is this photo suitable for public viewing?

Works must not contain material that may offend others by means of offensive language, images, symbols or otherwise, or are considered to infringe on intellectual property rights, moral rights or any other rights of any third party. Works must be deemed appropriate for viewing by children and potential teacher candidates.

3.4 Copyright permissions

Works submitted in the Teach Queensland Style Student Photo Competition, are viewed in public forums through an online gallery and marketing materials. Schools must have the permission of the copyright owner of any work reproduced in their photograph/s. This includes appropriations, for example well-known company logos.

For more information on copyright, visit the [Smartcopying website](#).

4. Submission of photographs

Submissions are only accepted online. To enter the awards, visit the [online submission portal](#).

4.1 Information required upon submission

The following information is required to submit each photograph:

- School name and details
- Nominated category
 - Early Years/Primary
 - Junior/Senior Secondary
- Class/group/individual student name
- Name and contact details of Principal or Principal nominee
- Photo caption (25 words maximum – refer section 4.2 below)
- Copyright information
- Completed project consent forms for every participating student and person featured in the photo (refer to page 3 for more information).

To avoid last minute technical delays, it is recommended that schools upload their submissions prior to the closing date.

4.2 Photo captions

Each submission must be accompanied by a caption that is no longer than 25 words.

The caption must relate to the image and address at least one of the following questions:

- Why should teachers come to your school/community?
- What unique teaching and learning opportunities are there in your school community?

The caption must be grammatically correct and be approved by the school. The caption will not be proofread by the program manager prior to being presented to judges.

4.3 Communication to schools

Contact details for the Principal or Principal nominee will be used by the program manager to communicate important information.

Examples of communication may include, but are not limited to:

- notification of winning, runners-up and ineligible submissions
- request for further information or completion of forms
- deadlines, milestones and/or key activities

Where the Principal has appointed a nominee, it is the responsibility of the nominee to inform the Principal and relevant teachers, students and parents of all key milestones and activities related to the competition.

5. Judging process

Only eligible submissions will be published in the online gallery and presented to the judging panel. Schools (all categories), year levels (all categories) and student names (secondary categories only) will be available to the judges.

An independent judging panel consisting of representatives from the education sector will determine the winners and runners-up in each category.

The judging process is rigorous and final. No communication will be entered into to seek feedback or justification of outcomes finalised by judges. There is no requirement for judges to allocate the full quota of prizes.

6. Online gallery

The online gallery will display all eligible photographs submitted into the competition. The online gallery is accessible to the general public via the [Teach Queensland website](#) soon after the close of submissions.

7. Terms and conditions

In these terms and conditions 'the department' means the State of Queensland acting through the Department of Education.

1. Information on how to enter and participate in the Teach Queensland Style Student Photo Competition, including information books, online forms and web content, form part of these terms and conditions of entry. Participation in the program will be considered acceptance of these terms and conditions.
2. The department (ABN 76 337 613 647) is the owner of the Teach Queensland Style Student Photo Competition.
3. Once entered, details are not transferable to any other person or organisation or school.
4. Late, partially completed or submissions that do not satisfy the submission requirements or program guidelines at the time of the program entry closing may be judged as ineligible for participation in the program.
5. All information submitted must be true and correct as at the time of submission.
6. The decision made by the department to accept a student as eligible to proceed to the next stage of the program is final and no correspondence will be entered into.
7. The department accepts no responsibility for inability or failure to submit or nominate by the final date.

8. The entrant grants the department the right to use personal information (including student details, photographs etc) in accordance with the project consent form.
9. By providing material (including student details, photographs etc) to the online submission portal, the school warrants they either own the material or have acquired sufficient right to use the material for the purpose of the competition, and agree to indemnify the department against any loss or damages caused by breach of this warranty.
10. Where there is more than one category or stage, each category or stage may have individual eligibility criteria as well as judging criteria.
11. Although every effort will be made to ensure competition materials (including prizes) are sent to the address stated on the submission, the department takes no responsibility for lost or misdirected items not received by students/schools.
12. The department will not be responsible for any problems or technical malfunction of any network or lines, servers, providers, computer equipment, software, traffic congestion on the Internet, etc. including, but not limited to, any injury or damage to participants or any other person's computer related to or resulting from participation, or downloading any materials, for this competition.
13. If for any reason the competition is unable to run as planned, including causes beyond the control of the department, the department may at its sole discretion cancel, suspend or modify the competition.
14. The department will not be responsible for any failure by third parties to fulfil obligations.
15. The competition may be withdrawn at any time without notice.
16. The participant agrees to indemnify the department against any loss or damages caused by a cancellation, suspension, modification or withdrawal of the competition.
17. These terms and conditions may be altered where necessary, and any changes will be notified on the Teach Queensland website.
18. The department reserves the right, at any time, to verify the validity of a submission, reject a submission or disqualify a submission that is not in accordance with these terms and conditions.
19. After reading and understanding all elements of the Information for Schools booklet, it is understood by the department that schools and students proceeding with submission, agree to, and will adhere to, all elements of the program.

8. Contact

For further information, please contact the program manager on (07) 3055 2968 or at teachqld@qed.qld.gov.au.

At the time of printing, all information in this document is correct. If amendments to the program are made in any way, the website will be updated in the first instance. All necessary updates will also be communicated to participating schools at the earliest possible convenience.